Regional Producer – Midlands: Recruitment information

**Orchestras Live is seeking to appoint a Regional Producer – Midlands to join our creative, entrepreneurial Producer team.**

Working closely with Orchestras Live’s Senior Creative Producer and the Regional Producer – North, you will act as an initiator, catalyst and co-ordinator for a programme of innovative, collaborative orchestral projects and events to engage new audiences and participants in high quality live orchestral experiences in and around the Midlands region of England, creating work that harnesses the transformative power of orchestral music to inspire, bring joy and support wellbeing.

# About us

Orchestras Live has been evolving for more than 50 years. We believe that orchestras are for everyone and that live orchestral music has the power to inspire people for a lifetime.We are committed to engaging people of all ages and backgrounds, and particularly those in historically under-invested, non-metropolitan communities in England, in creating work that harnesses the transformative power of orchestral music to inspire, bring joy and support wellbeing.

We believe that our work stands the best chance of success when it is founded on a listening culture; designed through consultation and collaboration with the diverse individuals and communities with whom we engage. We want this diversity to be reflected in our Board and staff team, and aim to achieve a nationally representative demographic profile across our organisation.

As a thought leader in the orchestral sector, Orchestras Live isalive to innovations and their potential to drive positive change. We are prepared to break the mould and explore new ideas or practices – artistic, technological, societal, environmental, and organisational. Our response to COVID19 has been agile; adapting and developing new ways of working in the new context. Looking ahead we believe that the social and economic environment for communities and cultural activity will be permanently changed and that many of the innovations from this period will be adopted as key elements of our work.

Our programme of orchestral activity focuses on building inclusive [cultural communities](https://orchestraslive.org.uk/invigorating-communities) through civic engagement, work to support [health & wellbeing](https://orchestraslive.org.uk/improving-health-and-wellbeing) and work with [children and young people](https://orchestraslive.org.uk/inspiring-children-and-young-people), supported by a programme of [workforce development](https://orchestraslive.org.uk/developing-talent). We will continue to learn and grow, demonstrating insight, impact and sector leadership and will [tackle barriers to inclusion](https://orchestraslive.org.uk/driving-inclusion).

# Job Description

# The Role

The Regional Producer – Midlands is a creative, entrepreneurial role with an emphasis on co-production with an extensive range of partners and programmes in and around the Midlands, together with strategic business development. The post is regionally based in the Midlands (Arts Council England [region](https://www.artscouncil.org.uk/sites/default/files/download-file/Map_area_boundaries.pdf)).

Orchestras Live Regional Producer – Midlands forms a key element in the organisation’s structure, designed to support our national footprint through regional delivery, with a view to staged regional growth in future years. This role sits alongside the Regional Producer – North in our Producer team, led by the Senior Creative Producer. The successful post holder will report to the Chief Executive.

As a champion for OL’s ethos that orchestras are for everyone, the post holder will work closely with the Orchestras Live team to deliver our commitment to engage people of all ages and backgrounds, and particularly those in historically under-invested, non-metropolitan communities in England, in creating work that harnesses the transformative power of orchestral music to inspire, bring joy and support wellbeing.

They will liaise with colleagues across a focused, experienced team to contribute to Orchestras Live’s unique thought leadership role, including influencing change to address inequalities in the sector, both within the orchestral workforce and our audiences and participants.

# Key responsibilities

* Provide the regional focus to develop and coordinate a programme of innovative, collaborative, inclusive orchestral projects and events, for which OL is the creative producer, to engage new audiences and participants in high quality live orchestral experiences, largely in the Midlands region of England, through
  + Leading the relationships with a specified group of OL’s existing partners
  + Supporting the Senior Creative Producer in managing partnerships, subject to regular review.
  + In consultation with the Senior Creative Producer and Funding Development Manager, identify and build new opportunities for strategic partnerships e.g. with local authorities, Music Education Hubs, social and health providers, promoters and orchestras, with a focus on historically under-invested communities.
  + In consultation with the Senior Creative Producer and Regional Producer – North, implement delivery of national programmes at a regional/local level with specific Midlands partners.
* Develop and drive a strategy to support and develop the regional and local partner network, fostering consultation and collaboration across the network in order to deliver OL’s business plan priorities.
* Work proactively with artistic partners to embed inclusive practice and achieve measurable progress in diversifying the orchestral and creative workforce, audience and participant base.
* In consultation with the Senior Creative Producer and Chief Executive, identify opportunities to capitalise on OL’s specialist expertise to provide consultancy services to regional clients.
* Work closely with the Senior Creative Producer and Production and Insight Coordinator to monitor, evaluate and report on the impact of Orchestras Live’s activity in the Midlands.

* Liaise and collaborate on a regular basis with the Production and Insight Coordinator, supplying financial, engagement, audience and other monitoring data as required.
* In consultation with the Communications Strategist, deliver a strategic regional communications plan to support the national brand and engage with Orchestras Live’s thought leadership strategy to influence positive change in the orchestral sector.
* Represent and advocate for Orchestras Live to a wide range of stakeholders in the region.

# Terms & Conditions

* The position is full time.
* Confirmation of the position is subject to a 6-month probationary period.
* The normal place of work will be your home, in the Midlands region of England.  Orchestras Live’s registered office is in Leeds, with an ancillary office in London. Orchestras Live’s staff team is dispersed around the country: the team meets regularly – in person in either office and/or virtually.
* The salary will be £34,750.
* Expenses for necessary travel will be reimbursed on receipt of monthly claims and receipts.
* The annual leave will be 25 days plus Bank Holidays/Extra Statutory Days.
* Orchestras Live’s workplace pension provider is the Local Government Pension Scheme run by the Essex Pension Fund.
* After 1 month’s service, notice can be served by either party, giving three months’ written notice of intent.

# About you

We welcome applications from people of all backgrounds, age groups and cultures. We are keen to hear from Black, Asian, and ethnically diverse, D/deaf and disabled candidates as they are currently under-represented in our staff team. We offer access support for people who face barriers to inclusion, meeting in accessible venues, being flexible in scheduling meetings at different times of day and covering travel expenses as outlined in our Inclusion Statement, which can be found at the end of this document.

# Person Specification

As Regional Producer – Midlands you will join a highly experienced and respected team with creative production, artistic planning, education, communications, audience development, funding development and administrative skills. You will have flair and imagination, be self-motivated and enquiring, organised, efficient and a creative thinker and be able to work within controlled budgets and to deadlines.

# EXPERIENCE

***Essential***

* Proven track record in the following areas:
  + As a creative producer, working collaboratively with artistic people and organisations
  + Consulting and working with a range of people and organisations in their own community to shape creative activities
  + Embedding inclusive practice in delivery of programmes and projects
  + Engaging new and diverse audiences and participants in high quality work
  + Successful project management
* Demonstrable experience of:
  + Working with partners to co-produce projects and programmes
  + Contributing to and implementing a strategic plan
  + Monitoring and evaluation
  + Advocacy

***Beneficial***

* Experience of
  + Working with professional musicians and/or artists in other genres
  + Using digital technology as an integral element of creative delivery
  + Creative activities with children and young people
  + Creative activities in health/social care settings
  + Creative activities in the criminal justice system
  + Site-specific production
  + Funding development
  + Business development and income generation
  + Demonstrating impact

# SKILLS

***Essential***

* The ability to think creatively and facilitate positive outcomes
* The ability to broker and maintain excellent relationships with a wide variety of people and organisations
* An entrepreneurial approach to maximising expertise and impact
* Well-developed interpersonal and communication skills
* Excellent organisational skills and attention to detail
* IT literacy

# KNOWLEDGE

***Essential***

* [The Creative Case for Diversity](https://www.artscouncil.org.uk/how-we-make-impact/diversity)
* A broad understanding of the social model of cultural provision to reach wide and diverse communities
* A wide range of contacts and networks in the Midlands

***Beneficial***

* Orchestral/classical music
* Digital media
* Arts and social provision in local authorities
* The education sector
* Music education infrastructure in England
* Regional/Midlands based cultural bodies and consortia
* Midlands and national arts funding landscape
* The role of the arts in promoting and delivering social inclusion, health and wellbeing

# PERSONAL QUALITIES

* Honesty and integrity
* Patience and tenacity
* Self-starter and collaborator
* Communicator and team-worker
* A lateral thinker and problem solver
* A commitment to creating a more equal and fair cultural sector and to cement an inclusive approach across everything you do and how you do it

# How to apply

Please email your CV (no more than 2 pages) and a covering letter (no more than 2 pages) or 5 minute video if you prefer, explaining why the role appeals to you and what you could bring to Orchestras Live, bearing in mind the skills and experience we are looking for, outlined in the Job Description and Person Specification.  Please address your letter or video to our Chief Executive, Sarah Derbyshire, and email it to [private@orchestraslive.org.uk](mailto:private@orchestraslive.org.uk).

If you have any access needs or other practical questions you would like to discuss before applying, please email [becky@orchestraslive.org.uk](mailto:becky@orchestraslive.org.uk) or phone us on 0300 030 1164.

**The closing date for applications is 5pm, Wednesday 30 June.**

Informal interviews will take place online during the week beginning 12 or 19 July. Ideally, we will meet final shortlisted candidates in person prior to confirmation of appointment.

# Our Commitment to Diversity & Inclusion

We are committed to increasing diversity and inclusion within Orchestras Live and the wider orchestral sector. This means reflecting critically on issues of diversity and inclusion within all that we do, identifying and taking appropriate action to reduce inequality and improve equity of opportunity.

For all roles, whether voluntary or paid, we welcome applications from anyone regardless of disability, ethnicity, heritage, gender, sexuality, religion or socio-economic background. We are committed to inclusive working practices and during the application process we commit to:

* Paying for your travel costs for interviews if they are held in person
* Paying for childcare while you’re attending an interview
* Making and paying for any reasonable adjustments to meet your needs and ensure equity during the application and interview process
* Providing all relevant information online and in Word document format, readily available to download from our website

If there is anything you’re concerned about or think we could provide, please email [nancy@orchestraslive.org.uk](mailto:nancy@orchestraslive.org.uk) or phone us on 0300 030 1160 and we will do our best to help.